Internal Quality Assurance Cell (IQAC)

IQAC Chairman conducted the meeting with IQAC Coordinators, Internal Members and IQAC in charge staff of each department on 28th July 2022 to discuss the following subjects.

Agenda

1. To read and record the notice of the meeting
2. To confirm the minutes of the previous meeting.
3. To record the leave of absence
4. To review the action taken on previous resolutions
5. To fulfill the Internal Academic Audit suggestions and comments.
6. To strengthen the Research.
7. To review the ranking position in NIRF
8. To organize Student Induction Programme (SIP) for the freshers.
9. Any other: To follow special day order on Saturdays

Minutes of the Meeting – 28.07.2022

Res No. 1/2022   Subject: To read and record the notice of the meeting

Resolution: Read and recorded

Res No. 2/2022   Subject: To confirm the minutes of the previous meeting.

Resolution: The minutes of the previous meeting was confirmed.

Res No. 3/2022   Subject: To record the leave of absence

Resolution: IQAC internal members and Department representatives attended the meeting.

Res No. 4/2022   Subject: To review the action taken on previous resolutions

Resolution: Action taken on previous resolutions were presented by the IQAC Co-ordinator

Res No. 5/2022   Subject: To fulfill the Internal Academic Audit suggestions and comments.

Resolution: Heads of the departments are asked to fulfill the comments and suggestions given in the Internal Academic Audit report immediately and submit the Action Taken report to IQAC through Principal by first week of August 2022.

Res No. 6/2022   Subject: To strengthen the Research.

Resolution: Advised to find out the funding agency for grants to organize Seminar, Conference, Workshop and for Major and Minor research projects.

Departments are asked to apply for Partial Financial Assistance to conduct Seminar / Conference / Workshop to TANSCHE within 20th August 2022. Faculty members are motivated to write proposals for funding agencies. Research proposals should be prepared in advance.

The faculty members are advised to publish papers in reputed peer reviewed / UGC care list journals. It was informed that seed money will be provided to the staff members in the Self Financing section for publishing papers in UGC care list journals.

Existing research supervisor are asked to enroll research scholars for Ph.D. programme and those who have not applied for guide ship should take necessary steps immediately.

Self Financing staff members are also insisted to register for Ph.D. They are encouraged to enroll for Entrance Examination conducted by the University on 28.8.2022.

Res No. 7/2022   Subject: To review the ranking position in NIRF

Resolution: Principal reviewed the broad parameter wise score in NIRF ranking of our college . Teaching and Learning - 46.9 / 100, Research 3.8 / 100, Graduation – 64.9 / 100, OI – 52.82 / 100, Perception – 5.01 / 100. Principal insisted to take effort for quality publication and IPR, as NIRF is an important component to get high score in NAAC 4th Cycle.

Res No. 8/2022   Subject: To organize Student Induction Programme (SIP) for the freshers.

Resolution: Resolved to organize Student Induction Programme (SIP) from 22.08.2022 to 27.08.2022. Dr.R.Vanitha, Mrs.P.Kavitha and Mrs.P.Hameetha Begum are the Co-ordinators for the SIP.

Res No. 9/2022   Subject: Any Other: To follow special day order on Saturdays.

Resolution: Resolved to conduct classes on Saturdays. Saturday special day order should be followed to conduct Extra Credit/ Value added/ Short Term certificate courses/ Part V/ Mentor Mentee meeting.

Dr. R.Manimozhi
IQAC Co-ordinator

Dr.R.Anbuselvi
Chairman- IQAC
Principal i/c

The following members were present:

S.No.	Department	Name of the HOD & IQAC representative member of the department
1.	History	Dr.G.Anbarasi
2.	Economics	Dr.V.Viji
3.	Mathematics	Dr.R.Vanitha
4.	Chemistry	Dr.N.Prabha
5.	Zoology	Dr.Angelina Glorita Parimala
6.	Commerce (Aided)	Dr.N.K.Premavathy
7.	Commerce (SF)	Mrs.Devika
8.	Physics	Dr.N.Lavanya
9.	Statistics	Mrs.K.Pushpanayaki
10.	Tamil	Dr.C.J.Priscilla
11.	English	Dr.V.Uma Maheswari
12.	BBA	Mrs.B.Tamilmathi
13.	Bio-Chemistry	Ms.M.Bharathi
14.	Computer Science	Mrs.Kavitha
15.	Geology	Ms. Atchaya
16.	Botany	Dr.J.Sundari
17.	B.Voc., Software Development	Dr.J.Suganya
18.	B.Voc., Marine	Ms.Santhiya
19.	Library	Dr.R.Vijayalakshmi
20.	Physical Education	Dr.V.Uma

Action taken for the Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on **28th July 2022** at 10.30 a.m. in A.D.M College premises.

Res. No. 1/ 2022 to Res. No. 4/2022 – No Action taken called for.

Res No. 5/2022   Subject: To fulfill the Internal Academic Audit suggestions and comments.

Action taken: Action taken report was collected from all the departments.

Res No. 6/2022   Subject: To strengthen the Research.

Action taken: On 18.08.2022, 12 Proposals were sent by the college seeking

Partial Financial Assistance for conducting Seminar (5),

Conference (5) and Workshop (2).

The College submitted DST – FIST PG College proposal Level A

to Ministry of Science and Technology seeking Financial Assistance to develop infrastructure on 10.08.2022 worth Rs.1,55,88,504 (waiting for result)

On 16.08.2022 , Project was submitted on "Commercial cultivation of Traditional Paddy variety Poongar and Thanga Samba in Orathur Rural Area for Sustainable Livelihood Development in Nagapattinam District, Tamil Nadu, Southern India" under SEED division of STI Hub for SC Community to Ministry of Science and Technology Government of India seeking Rs.2,57,15,144 (waiting for result)

Four proposals were sent by the PG Students to TNSCST on 29.08.2022

Res No. 7/2022	Subject:	To review the ranking position in NIRF
	Action taken:	*Principal insisted to take effort for quality publication and IPR, as NIRF is an important component to get high score in NAAC 4th Cycle. Steps taken by Computer Science department to register Patents. 9 Patents have been filed in Indian Patent Office and will be published in the month of September 2022 possibly.*
Res No. 8/2022	Subject:	To organize Student Induction Programme (SIP) for the freshers.
	Action taken:	SIP conducted for one week from 22.08.2022 to 27.08.2022

22.08.2022	Inauguration Programme	Computer Literacy Programme
23.08.2022	Motivational Speech by Mrs.Kritanya Balakrishnan	Fresher's Talent Expo
24.08.2022	General Programme – Mentor – Mentee Programme	Sports and Games
25.08.2022	Department wise Motivational Speech	Yoga Programme
26.08.2022 & 27.08.2022	Bridge Course	Valediction of SIP

Res No. 9/2022	Subject:	Any Other: To follow special day order on Saturdays.
	Action taken:	*Special Time table was followed on Saturdays to conduct Extra Credit Course, Value Added Course, Mentor Mentee Meeting, Advanced Learners Coaching, Part V activities etc.,*

Dr. R.Manimozhi
IQAC Co-ordinator

Dr.R.Anbuselvi
Chairman- IQAC
Principal i/c